



**Advisor To PM**  
**Prime Minister's Office**  
**Ph.#**

**Islamabad, The 29<sup>th</sup> October , 2025**

**SUBJECT: ADVANCE INTIMATION OF MEETINGS/VISITS REQUIRING PRESENCE OF PRIME MINISTER**

As you are aware, ensuring the optimal utilisation of the Prime Minister's time, necessitates that all his engagements are carefully planned and meticulously coordinated.

2. It has, therefore, been desired that list/ material of all meetings, official visits, and events requiring the Prime Minister's presence be shared with this office at least two weeks in advance to allow for seamless execution of logistical arrangements, security protocols, and inter-departmental coordination. It may further be ensured that the participants from the Divisions / Departments / Authorities concerned are properly aware of the facts of the case and legal/ administrative intricacies of the recommendations being made to the Prime Minister.

3. Your cooperation and compliance in this matter will be highly appreciated.

**Imdad Ullah Bosal,**  
Secretary Finance,  
Ministry of Finance, "Q" Block Pak secretariat, Islamabad,  
Islamabad.

**Aisha Humera Ch,**  
Secretary Climate Change,  
LG and RD Complex, Sector G-5/2,  
Islamabad.

**Jawad Paul,**  
Secretary,  
Commerce Division,  
Islamabad.

**Ali Sher Mahsud,**  
Federal Secretary (MoCommunication),  
Ministry of Communications,  
Islamabad.

**Lt Gen Muhammad Ali (Retd),**  
Secretary,  
Ministry of Defence (Defence Division),  
Rawalpindi.

**Lt Gen (R) Muhammad Chiragh Haider HI(M),**  
Secretary (DP),  
Ministry of Defence Production, Rawalpindi,  
Rawalpindi.

**Muhammad Humair Karim,**  
Secretary (EAD),  
EAD, C-Block Pak Secreteriat,  
Islamabad.

**Barrister Nabeel A. Awan,**

**(Dr. Syed Tauqir Hussain Shah)**

Friday, 07 November, 2025, 10:34:55 AM  
Muhammad Asif  
Audit Officer (Coord)  
05 November, 2025, 03:28:06 PM  
Irum Gull  
AAO (IT)  
Friday, 07 November, 2025, 10:34:55 AM

Secretary Establishment Division,  
Establishment Division,  
Islamabad.

**Amna Baloch,**

Foreign Secretary,  
Ministry of Foreign Affairs, SYK Block, 3rd Floor, Constitution Avenue, Sector G-5,  
Islamabad.

**Ambreen Jan,**

Secretary MoIBC,  
Ministry of Information and Broadcasting,  
Islamabad.

**Zarrar Hasham Khan,**

Secretary IT,  
Ministry Of Information Technology & Telecommunication, 7th Floor, Kohsar Block, Pak Secretariat,,  
Islamabad.

**Zafar Hasan,**

Secretary Kashmir Affair, Gilgit Baltistan & SAFRON,  
1st Floor, R-Block, Pak Secretariat, Islamabad.,  
Islamabad.

**Raja Naeem Akbar,**

Secretary LAW & Justice,  
Ministry of Law and Justice,  
Islamabad.

**Syed Zafar Ali Shah,**

Secretary Maritime Affairs,  
Kohsar Block, 8th Floor Constitution Avenue, Islamabad,  
Islamabad.

**Momin Agha,**

Secretary,  
Ministry of Energy and Petroleum Division,  
Islamabad.

**Awais Manzur Sumra,**

Secretary Planning,  
Planning Commission,  
Islamabad.

**Dr Muhammad Fakhre Alam Irfan,**

Secretary,  
Ministry of Energy Power Division, Islamabad,  
Islamabad.

**Navid Ahmed Shaikh,**

Secretary, PA&SS Division,  
4th floor , Evacuee Trust complex,  
Islamabad.

**Syed Mazhar Ali Shah,**

Secretary (Railways),  
4th Floor, Block D Pak. Secretariat,  
Islamabad.

**Rashid Mahmood,**

Secretary Revenue Div/Chairman FBR,  
Federal Board of Revenue, Islamabad,  
Islamabad.

**Shahid Iqbal Baloch ,**

Secretary Science and Technology,  
Ministry of Science and Technology,

Islamabad.

**Jamil Ahmed Qureshi,**

Secretary SIFC,  
Prime Minister's Office Special Investment Facilitation Council Islamabad.,  
Islamabad.

**Syed Ali Murtaza,**

Federal Secretary,  
6 Ataturk Avenue, G-5/1, Islamabad,  
Islamabad.

**Nadeem Mahbub,**

Secretary (Education),  
1st, 2nd floor of Block-C and 2nd Floor of D-block, Pak Secretariat,  
Islamabad.

**Capt.(Retd.) Muhammad Mahmood,**

Secretary Housing,  
1st and 2nd floor, Block B, Pak Secretariat, Islamabad.,  
Islamabad.

**Abdul Khalique Shaikh,**

Secretary,  
9th Floor, New Pak Secretariat (Kohsar Block), Sector F-5,  
Islamabad.

**Muhammad Khurram Agha,**

Secretary of Interior,  
Ministry of Interior, R-Block, Pak Secretariat,  
Islamabad.

**Mohyuddin Ahmad Wani,**

Secretary IPC,  
2nd Floor, Kohsar Block, Pak. Secretariat,  
Islamabad.

**Amir Mohyuddin,**

Secretary,  
B Block , 4th Floor ,Pak Secretariat,  
Islamabad.

**Hamed Yaqoob Sheikh,**

Federal Secretary of MoNHS,  
Ministry of National Health Services Regulations and Coordination,  
Islamabad.

**Asad Rehman Gilani,**

Secretary,  
4th Floor, Kohsar Block, Pak Secretariat, Constitution Avenue,  
Islamabad.

**Nadeem Aslam Chaudhary,**

Secretary(MoPHRD),  
Ministry of Overseas Pakistanis & Human Resource Development 5TH & 6TH FLOOR, BLOCK-B, PAK. SECRETARIAT, ISLAMABAD,  
Islamabad.

**Waseem Ajmal Chaudhary,**

Secretary Ministry of Parliamentary Affairs,  
Ministry of Parliamentary Affairs R block, Pak Secretariat, Islamabad.,  
Islamabad.

**Hammad Shamimi,**

Secretary Privatisation Division,  
5-A EAC Building Constitution Avenue, F-5/1 F-5, Islamabad.,  
Islamabad.

**Dr Syed Ata ur Rehman,**  
Secretary Religious Affairs,  
1st Floor, TUV (Kohsar) Block, New Secretariat, Opposite Punjab House,  
Islamabad.

**Kamran Ali Afzal,**  
Cabinet Secretary,  
Cabinet Division,  
Islamabad.

**Sajid Baloch,**  
Secretary,  
National Security Division, Prime Minister Office,  
Islamabad.

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